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COM300
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Podcast Script

Music #1 starts then fades out

Me: Hello my audience out there. I am assuming that most of you are the student of Kathy Gill in Communication 300: Concepts New Media class. I have decided that I will be doing a podcast project that will be useful for me, and for her.

Picture: Logo of the podcast

Me: So this podcast will simply be just a supplementing tool to you in assignments she has plans to give you guys. There are three things that are essential in this class ... and they are blogs, discussion leader week, and the final project, a podcast. Of course, I am not saying that nothing else really matters in the class, because it does. The participation point is probably higher than any single assignment out there in your syllabus.

Picture: Blogs picture/logo

Music #2 – Drum rolls or something within that area

Me: First, blogs. So everyone has to keep a weekly journal. It is a journal from the readings we are assigned each week. What is wonderful about our readings is that they are all online! You don't have to pay for the course pack, or a text! For the blog, you will need to sign up for a blog website. I believe she prefers Wordpress.com. You will have to click on ...

Motion Picture: Wordpress.com's website. Mouse cursor move to where the student needs to click

Me: "Join" It should be exactly where my mouse is clicking, unless they have changed since I registered. Kathy asks that you use your UW NetID as your login. The rest, you should be able to figure out yourself. Just a warning: you do need to use your real e-mail address. They will send notification and an activation code there. However, you do not need to use your real name. If you have a unique name like mine, it won't matter much if you fake it!

After signing up, you'll receive an e-mail from Wordpress asking for a confirmation that it was indeed you who signed up. You need to click on the link and follow their directions. After you're done with all of that, you will have a link to your blog website! And it should look like this

Picture: <http://username.wordpress.com>

Me: The username will be what you typed or requested in. You will need to send that to Kathy. She probably already told you if she wants you to do it with her e-mail, or the class' e-mailing list. Then that's it! You're done.

Picture: Catalyst logo

Music: Drum rolls

Me: Before we start, we will have to make sure that all your technology services are turned on. This also makes your technology fees worthwhile. Let's check. Go to <http://uwnetid.washington.edu>. Going there will require you to sign in. Here, you can turn on or off your services that the University provides.

Picture: Mouse hovering over the tab "Turn Services On and Off"

Music: Mouse clicking

Me: We will have to make sure that your "Dante Account", "Student Web Publishing" are on. You should turn everything on to make your tech money worth like I said. Maybe not "MyUW.net Email Inbox" yet though.

Picture: List of things in the services"

Me: I have more stuff than most of you because I am actually employed here too. Read the agreement. Well, that's up to you. It just says you won't share the password nor do anything illegal.

Picture: The agreement page

Me: Now, the second big part of class: discussion leader week. Your assignment is based on the peer group you are in. I will help you walk through how to upload your PowerPoint to the UW server. There are two ways to do it, either through Catalyst Tools or directly via FTP software. You'll have a lab on Catalyst, so I'll tell you how to do this with FTP software. I'm going to walk you through Windows software, but the Mac software is similar.

Picture: SSH Tectia icon

Me: If you're using any UW computer, you can find this program on the desktop or StartUp Menu. It's usually in a directory called "UWICK" which stands for University of Washington Internet Connection Kit. If you can't find it, ask someone who takes care of that computer.

Picture: Log in screen on FTP

Me: First, make sure the server name is correct. For students, the server is dante.u.washington.edu. Next, type your username, which is your UWNetID. Click connect or enter to get in. You will also have to type your password.

Picture: Password screen on FTP

Music: Clicking noise

Me: Again, you will use your UWNetID's password.

Picture: FTP screen

Me: Here's a quick run through. The buttons are pretty explanatory, but if you have any questions, check with the helpdesk at Odegaard and Mary Gates' CRC. The left side of the screen is what is on your computer; this is the local space. The right side of the screen shows the space on your University web server. There are two existing folders already, which are "Student_html" and "Student_Media". You will be using the "Student_html" folder.

Picture: Highlight "Student_html" folder

Music: Clicking noise

Me: This folder should be empty, unless you're tech savvy and have already been using your server space. If that's the case, you probably aren't listening to this podcast!

First, we want to create a folder.

Picture: Mouse point at the "create a folder" button

Music: Clicking noise

Me: And then name it "com300". Be sure to use lowercase letters and don't insert a space between "com" and "300!"

After you have create the folder, you can now drag-and-drop your PowerPoint file in here. You can easily access the file even without an FTP program by typing in <http://students.washington.edu/UWNetID/com300/xxx.xxx>

Picture: Typing in the address box.

Music: Typing noise

Me: You can also upload your Powerpoint using Catalyst – which is 100 percent web-based. Both yield the same result: your Powerpoint file will be accessible via a web URL.

Picture: Smiley face

Me: Good luck with the class, and I'm sure you guys will enjoy it. There goes the podcast for my project, good luck!

Music: Music fades in at "Good luck with the class..." and fades out

Picture: Podcast by T. Shogun Ritnoppakun