



The Information School

DFW – EXAMPLES OF LEARNING OBJECTIVES AGREEMENT

Listed below are a few sample learning objectives with their associated tasks and criteria for assessment. These are offered only to provide examples. Each Directed Fieldwork experience is unique. The Learning Objectives Agreement (LOA) should reflect the student's specific needs and goals.

Reminder: The LOA should clearly define (a) what the student wants to learn (the learning objectives), (b) what tasks or projects the student will be performing in order to meet those objectives, and (c) what the student will have to show as "evidence" of having completed the learning objectives (e.g., reference log, cataloging records, web pages, database designs, etc.). The Learning Objectives Agreement guides the entire fieldwork experience much like a syllabus outlines and guides a college course.

EXAMPLE 1

Learning Objectives:	Project Task Description:	Evidence / Criteria for Evaluation:
Update the [Host Site] web page.	Use WordPerfect and Front Page to update the web page, adding entries for the past year's acquisitions and associated catalog, new informational items, etc.	Complete additions of past year's acquisitions and informational items. Field test with staff members to check for errors, ease of use, etc.

EXAMPLE 2

Learning Objectives:	Project Task Description:	Evidence/Criteria for Evaluation:
Demonstrate skills in producing an updated print catalog and shelf list for a library collection.	Produce an updated print catalog for a library collection. Update the shelf list using Librarian's Helper software to produce shelf list cards.	Produce an updated print catalog to meet criteria collaboratively developed by the fieldwork student and the supervisor. Produce and file shelf list cards to update the collection shelf list to meet criteria collaboratively developed by the fieldwork student and the supervisor. Create a list of suggestions to help a colleague who might be assigned these cataloging tasks.

EXAMPLE 3

Learning Objectives:	Project Task Description:	Evidence/Criteria for Evaluation:
Apply and increase reference skills.	Work on the reference desk.	Maintain a log of a sample of inquiries, including resources and approaches used, and the level of success achieved with each. Note observations on improvements in ability to field questions.

EXAMPLE 4

Learning Objectives:	Project Task Description:	Evidence/Criteria for Evaluation:
Learn and apply the methods and practices of collection development for a children's materials collection.	Assist in formulating, compiling and analyzing the results of two juvenile collection development surveys.	Create two reports summarizing survey results. Include a recommended plan of action based on the results.

EXAMPLE 5

Learning Objectives:	Project Task Description:	Evidence/Criteria for Evaluation:
Apply skills and knowledge in a weeding project.	Assist in weeding at the library.	Submit (create, if necessary) a library policy on weeding, including weeding criteria and procedures for disposing of weeding items.

EXAMPLE 6

Learning Objectives:	Project Task Description:	Evidence/Criteria for Evaluation:
Host a successful library program for young adults.	Design & implement a young adult program.	Create a planning template for a young adult program. Include all considerations to create a successful program, e.g. objectives, theme, time, place, length of program, preparation resources, implementation materials, tasks and persons responsible for them, evaluation, etc. Summarize the experience with a "tip sheet" for creating successful young adult programs.

EXAMPLE 7

Learning Objectives:	Project Task Description:	Evidence/Criteria for Evaluation:
Increase knowledge and skills in creating thesauri.	Update the thesaurus for a special library. Field test the terms by surveying in-house personnel.	Add a determined number of thesaurus terms. Report the results of the field test survey.

Send email attachments to Lorraine Bruce at lbruce@u.washington.edu.

In lieu of a signature, if you choose to submit this paperwork electronically please send a Word document as an attachment to lbruce@u.washington.edu and CC your DFW host site supervisor/mentor. In the body of the email message write the following: "These learning objectives have been written in collaboration with (mentor's name and title) and (your name)".

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