

INFORMATION AND GUIDELINES FOR WWAMI NEUROLOGY CLERKSHIP Anchorage, Alaska

Welcome to the WWAMI Neurology Clerkship in Anchorage, Alaska. We hope this academic experience will be a rewarding one for you and that it will give you a good perspective on the uniqueness of our state. In order for us to be of maximal assistance to you, we are providing the following information and guidelines. It is important that you follow these guidelines so that we can handle the necessary paperwork and requirements of both the University of Washington School of Medicine (UWSOM) and the University of Alaska Anchorage (UAA).

Alaska WWAMI at UAA

Dr. Dennis Valenzano, Director	(907) 786-4789	afdpv@uaa.alaska.edu
Maryann Kniffen, Program Assistant	(907) 786-4794	maryann@uaa.alaska.edu
Kathleen Boeckman, Admin. Assistant	(907) 786-4789	anksb1@uaa.alaska.edu

WWAMI Biomedical Program **FAX:** (907) 786-4700
University of Alaska Anchorage
3211 Providence Drive, ENGR 331
Anchorage, AK 99508

Other UAA Contacts

<i>University Police Department</i>	786-1120	Emergency: 786-4911 (UAA)
<i>UAA Information Technology Services</i>	786-4646	or: 911 (Anchorage)
<i>University Housing, Commons Desk</i>	751-7202	
<i>WolfCard Office</i>	University Center, Room 109 (Old Seward Hwy & 36 th Avenue)	
<i>Wells Fargo Sports Complex</i>	UAA Main Campus (Corner of Providence & Seawolf Drives)	

Arrival in Anchorage

You should plan to arrive in Anchorage by the evening prior to your clerkship starting date. Take a cab directly to UAA Student Housing--Commons Building, at 3700 Sharon Gagnon Lane (off Bragaw/Elmore Street, between Providence Drive and Tudor Road).

Go to the Commons Building main desk, and identify yourself as a WWAMI Pediatric medical student who will be staying in MAC 5-103.

If you arrive after midnight or on a holiday, call the MAC Resident Assistant on duty at **(907) 529-9176**.

Filling Out Forms/Getting ID Cards

You will need to give Kathleen Boeckman at the UAA WWAMI office a call to arrange a time to stop by and fill out:

- Housing Agreement
- UAA Computer Account Application (optional) —allows you to use the UAA internet service, computers, and library

These forms should be completed within the first few days of your arrival in Anchorage.

You may get a UAA ID (*WolfCard*) at the WolfCard Office in the University Center. *WolfCard* benefits: use of the UAA library and campus computers; free use of the People Mover

The Apartment

The MAC 5-103 apartment is across the street from North Hall. Facing the apartment, the laundry facilities are on the right, and the dumpster is on the left. It is a 4-bedroom apartment located on the 1st floor, with four bedrooms labeled A, B, C, and D. Each room has an electronic keycard that opens that door to that particular bedroom and the front door.

The apartment has one bathroom, a kitchen, and a storage area. The kitchen has all of the necessary cooking ware and small appliances (coffee pot, microwave). Meal cards are not provided; students pay for their own food and use the kitchen for preparing meals.

The bedrooms have bed linens and pillows, and the bathroom has towels and cleaning supplies. Additional cleaning agents and paper products are the responsibility of the student. There is a television with VCR in the living room; the television has cable.

Phone/Voice Mail

Each bedroom has a telephone with voicemail service. If you need assistance with the voicemail system, check with the staff at the Commons building main desk.

Mailbox

One mailbox is shared by all four WWAMI Clerkship apartments. The mailbox (**#M007**) is located in the entryway of the laundry room. Your mailing address is as follows:

<Your Name>
WWAMI Clerkship Student
3700 Sharon Gagnon Lane
Box M007
Anchorage, AK 99508

Make sure you include "Box M007" and the "WWAMI Clerkship Student" line, or you won't receive your mail. Do not put the apartment number on the address.

Laundry Facilities

Laundry facilities are available. If you are facing the MAC apartment building, the laundry facilities are to the right of your apartment building. Laundry is \$1.00 a load.

Internet

Each bedroom is equipped with a cable modem internet connection. Talk to Joe Michael at the University Housing office if you don't have a cable modem box in your room. If there is a problem with your connection, call the UAA ITS office for assistance.

Housing Issues/Questions/Maintenance Needs

Call the main housing office to place a work order if you have any maintenance problems in the apartment (e.g. plumbing or heating problems or broken fixtures). *Please report maintenance problems promptly to help us avoid costly repairs.*

Commons Building Exercise Room

The Commons Building contains an Exercise Room that residents of UAA student housing may use. It is open any time that the Commons Building is open; your room keycard will unlock the Exercise Room door.

PLEASE NOTE

- No pets are allowed in the WWAMI apartments.
- UAA Housing does not allow children to stay in their dorms or apartments.
- Students who use the WWAMI apartments are expected to do their own routine cleaning (see attached check-out guidelines).
- Someone from the UAA WWAMI Biomedical Program Office will inspect your apartment on the final day of your clerkship.
- A cleaning charge of \$50.00 per occupant will be assessed if the apartment is not clean when inspected.

At the End of the Rotation

- Leave the apartment clean: this includes the kitchen, living room, entryway, and bathroom.
- Vacuum, sweep and mop the floors.
- Wash all towels and linens, including mattress and pillow covers; leave clean linens folded on the bed.
- Leave coffee pot, microwave, refrigerator and dishes clean. Dispose of old food.
- Take out all the trash.
- Leave the room keycard on the desk in corresponding bedroom; shut and lock the bedroom door to secure the room.

Other Clerkships in Anchorage

<i>AK Family Medicine Residency (4th-year)</i>	212-6580	Jed Wade	MAC 5-103
<i>AFMR/ANHC Family Medicine (3rd-year)</i>	273-9331	Brenda Zemba/Dr. Julie Sicilia	MAC 5-103
<i>Internal Medicine</i>	264-1166	Dr. Norm Wilder	MAC 5-103
<i>Obstetrics & Gynecology</i>	561-7111	Kearin Schulte/Dr. Karen McCreary	MAC 5-107
<i>Pediatrics</i>	562-2120	Dr. Erin McArthur	MAC 5-305
<i>Psychiatry</i>	269-7150	Rose Scogin/Dr. Jenny Love	MAC 5-204

We hope that you will find your WWAMI Neurology Clerkship and your stay in Anchorage to be memorable and enjoyable!

Printed Name

Today's Date

**WWAMI NEUROLOGY CLERKSHIP – ANCHORAGE, ALASKA
Housing Agreement – Apartment MAC 5-103**

At the End of the Rotation I Agree To:

- Leave the apartment clean: this includes the kitchen, living room, entryway, and bathroom.
- Vacuum, sweep and mop the floors.
- **Wash all towels and linens, including mattress and pillow covers; leave clean linens folded on the bed.**
- Leave coffee pot, microwave, refrigerator and dishes clean. Dispose of old food.
- Take out all the trash.
- **Leave the room keycard on the desk in corresponding bedroom; close and lock the bedroom door to secure the room.**

In Addition:

- I understand that **NO PETS** are allowed in the WWAMI apartments.
- I acknowledge that **a cleaning charge of \$50.00 per occupant will be assessed** if the apartment and linens are not left clean.

Agreed:

Student Signature

Student ID#

Phone #

E-mail Address

Clerkship Assignment

Dates of Rotation

Attending Physician/Supervisor

Housing Dates