



Instructor: The instructor for Urdu 313 is Jameel Ahmad

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Office Hours: Tuesday & Thursday, 11:30 A.M. to 12:30 P.M. (and by appointment).

Class Times and Place. M-F 9:30-10:20 A.M Mechanical Engineering Building 245

Class Webpage: <http://courses.washington.edu/urdu31x/urdu313.shtml>

Texts and Dictionaries.

Required

1. Ali S. Assani and Syed Akbar Hyder: *Let's Study Urdu* 4 Vols.

Available at the University Book Store. It has to be purchased as a single set.

2. Urdu into English: Standard twenty first Century Dictionary by Bashir Ahmad Qureshi.
3. English into Urdu: Standard twenty first Century Dictionary by Bashir Ahmad Qureshi.

Dictionaries are available at Prof. Michael C. Shapiro's office. 225 Gowen Hall.
email: hindimcs@u.washington.edu or contact the instructor.

Overall Goals for Quarter and Year. The main objective for the first-year Urdu course sequence (Urdu 311-312-313) is the enabling of students to develop usable proficiency in Urdu in each of a number of distinct skills, namely speaking, reading, writing, listening, and knowledge of formal grammar. The primary text *Let's Study Urdu* is designed in such a way as to enable students to develop their abilities with regard to each of these skills in a parallel manner. The primary text for the course is *Let's Study Urdu*, which addresses each of the basic skills. The book contains 15 chapters plus appendices. We will complete all fifteen chapters of the book by the end of Spring Quarter. We will use the book in a comprehensive manner, which means we will be covering (and students will be responsible for) all grammar, conversations, readings, vocabulary, etc. In the Spring quarter we will start from chapter 10.8 of *Let's Study Urdu*. Students who joined in the Spring quarter are expected to have knowledge of the material covered in the previous quarter.

Accompanying listening material is available in the Language Learning Centre in the basement of the Denny Hall. As we proceed in our course you are expected to visit the LLC for conversational and pronunciation drills. During the classes you will also learn about South Asian society in general and the etiquette and culture of Urdu speaking community in India and Pakistan which affects the use of language in daily life.

Grading: The final grade for Urdu 313 is based on the following factors:

- Written homework assignments (25%);
- Weekly dictations (10%);
- Two Scheduled Class Tests, one final presentation and weekly pop quizzes (25%);
- Two-hour final examination (20%);
- Spoken Drills and Class Participation and Performance (20%).

Your two lowest homework grades and the (one) lowest dictation score will be forgiven. There is no midterm examination.

Policy on Late Homework Assignments, Missed Quizzes and Related Matters. Each written homework assignment, dictation and quiz will be graded on a ten-point scale. Missing or unexcused late homework, dictation or quiz will earn a grade of zero. Makeup examinations will be given only under exceptional circumstances, such as serious illness (with documented proof), or death in the family, etc. All homework assignments are to be turned in at the beginning of class on the day due.

Classes will begin promptly at 9:30 and students are expected to be in class on time. Students should take note of the dates of dictations, quizzes and examinations (including the final examination). Requests for the rescheduling of examinations are not granted. **NOTE CAREFULLY THE DATE OF THE FINAL EXAMINATION. IT IS NOT PERMITTED TO TAKE THE EXAMINATION EARLY.** Make your travel plans for the holidays accordingly.

Policy on Handwriting. Neatness counts. You are expected to write all of your Urdu in an acceptable handwriting. In order to assist you in developing such handwriting, you are required to turn in all of your work on paper that has been ruled specially for writing in Nasta'liq. Each student is supplied with two sheets of this paper. Please duplicate one of these to obtain additional copies for doing your homework. In addition, all homework is to be done *in pencil*, with no crossovers or cross outs (i.e., errors are to be erased and corrected). Homework written in unacceptably sloppy handwriting will be graded down. Students are advised to invest in a good eraser.

Attendance and Student Responsibility. Students enrolled in Urdu 313 are expected to attend all class sessions and are held responsible for material covered in those sessions. If for any reason you are unable to attend a class session, it is your responsibility to find out from another student what was covered in that session and whether any assignments or instructions were given out while you were absent. Attendance will be taken in each class.

Enrollment Restrictions: Because it is quite possible that students enrolled in Urdu 313 may already have some exposure to or proficiency in Urdu, it is important that the University of Washington policy concerning taking language courses at the first and second-year level be understood. This policy reads as follows:

First-year (elementary) or second-year (intermediate) foreign-language credit is not granted either by examination or by course completion in a student's native language. "Native language" is defined as the language or one of the languages, spoken in the student's home during the first six years of his or her life *and* in which he or she received instruction through the seventh grade.

Students who misrepresent the extent of their background so as to gain entrance to a course at the elementary or intermediate level may be dropped from the rolls of that course. Students who have questions as to whether they are prohibited from taking Urdu 313 according to this policy should speak with the instructors so as to obtain a suitable placement in an Urdu course at the appropriate level.
