Agreement For Permission to Take ME Undergraduate Courses

I am requesting permission to enroll in the following Mechanical Engineering courses for __________________ quarter 20____. I am currently not a registered student in the Department of Mechanical Engineering.

1. __________________ 2. __________________ 3. __________________

Complete either PART A or B, as applicable.

A. I am in the __________________ degree program at the University of Washington, or I am pursuing a degree at __________________ College/University. I do not plan to apply, as an undergraduate student, to the Department of Mechanical Engineering, now or in the future.

B. I am interested in applying for the BSME program and I understand the following:

1. Permission to take these courses does not grant or imply admission to the Department of Mechanical Engineering now or at any future date.

2. I cannot use these courses towards a degree in Mechanical Engineering at the University of Washington in the event that I am not admitted to the department.

3. Students denied admission to the Department of Mechanical Engineering on two separate applications are not eligible for ME courses.

4. Students denied admission to the Department of Mechanical Engineering, and denied in the appeal process, are not eligible to register to ME courses.

5. Students who do not apply for admission to the Department of Mechanical Engineering before the next admission deadline may not take Mechanical Engineering courses.

I have read and understand the above agreement, and the policy on page 2.

Print name ____________________________ Student # ____________________________

Student signature ______________________ Date ________________________________

Email address ____________________________

See reverse side.
Policy for non-matriculated or non-departmental students to obtain permission to enroll in Mechanical Engineering (ME) undergraduate courses.

II. Students in a degree program at the University of Washington or at another college/university who need ME courses to meet their program requirements, will be permitted to take ME courses if space is available. New requests must be submitted each quarter.

III. Students who are non-departmental or non-matriculated and plan to apply to the Department of Mechanical Engineering may take ME courses if they meet the following criteria:

A. The student must have completed all classes possible toward the BSME degree, except for ME classes.

B. Students must have a minimum cumulative GPA of 2.0, and a minimum GPA of 2.5 in the classes required for admission to ME, and have a reasonable chance of being admitted to Department of Mechanical Engineering.

C. A formal application must be made to the Department of Mechanical Engineering before the next admission deadline.

III. Non-departmental or non-matriculated students who plan to apply to the Department of Mechanical Engineering and request permission to take undergraduate ME classes may enroll in no more than 12 credits prior to admission to the Bachelor of Science in Mechanical Engineering (BSME) degree program.

IV. Students denied admission to the Department of Mechanical Engineering on two separate applications may not take ME courses.

V. Each non-matriculated or non-departmental student requesting ME courses must sign the “Agreement for Permission to Take ME Undergraduate Courses”.