

Cover Letter *Apologia* Workshop

STEP ONE

1. Consider each of the course goals and write two or three sentences per goal about how you have achieved or made progress toward that goal in this course.
 - To develop a multifaceted understanding of the social functions and possibilities of language
 - To enliven your capacities for making sense in both critical and creative modes
 - To develop skills and strategies for effective collaboration as a learner, researcher, and teacher
 - To cultivate critical awareness of the ethical, cultural, and political dimensions of the ideas you encounter and explore
 - To formulate your own lines of inquiry and paths of exploration that synthesize or integrate different perspectives and approaches to constructing knowledge
 - To demonstrate the ability to effectively address different audiences and contexts, in speech and writing, both within and outside the classroom
 - To cultivate the ability to articulate and assess the effects of the choices you make in your writing
2. Scan through your final paper and creative work making notes about where you see examples of the course goals.
3. Review our readings and your notes from class discussions to generate further examples.
4. Freewrite for five to ten minutes on the stakes of the knowledge-making you have done in this course. Why does it matter?

STEP TWO

1. Use MS Word's letter wizard feature (Tools > Letters and Mailings > Letter Wizard) to generate a block format letter addressed to me:

Melanie Kill, Ph.C.
University of Washington—Bothell
Box 358530
18115 Campus Way NE
Bothell, WA 98011-8246
2. Reread the cover letter *apologia* assignment sheet and draw on your notes and freewriting from above to draft a letter presenting your quarter's worth of knowledge-making to me.